

# Council Agenda

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**Date:** Thursday, 20th October, 2016  
**Time:** 11.00 am  
**Venue:** The Ballroom, Sandbach Town Hall, High Street, Sandbach,  
CW11 1AX

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The agenda is divided into two parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

## **PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT**

1. **Prayers**
2. **Apologies for Absence**
3. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

4. **Minutes of Previous meeting** (Pages 5 - 20)

To approve the minutes of the meeting held on 28 July 2016 as a correct record.

5. **Mayor's Announcements**

To receive such announcements as may be made by the Mayor.

6. **Public Speaking Time/Open Session**

In accordance with Council Procedure Rule 35 and Appendix 7 to the rules, a total period of 15 minutes is allocated for members of the public to speak at Council meetings.

Individual members of the public may speak for up to 5 minutes, but the Chairman will decide how the period of time allocated for public speaking will be apportioned, where there are a number of speakers.

Members of the public wishing to ask a question at the meeting should provide at least three clear working days' notice in writing and should include the question with that notice. This will enable an informed answer to be given. It is not a requirement to give notice of the intention to make use of public speaking provision. However, as a matter of courtesy, a period of 24 hours notice is encouraged.

7. **Recommendation from Cabinet - 2016/17 First Quarter Review of Performance**  
(Pages 21 - 100)

To consider the recommendation from Cabinet.

8. **Leader's Announcements**

To receive such announcements as may be made by the Leader.

9. **Recommendation from the Constitution Committee - Substitute Members at Planning Committee Meetings** (Pages 101 - 106)

To consider the recommendation from the Constitution Committee.

10. **Recommendation from the Constitution Committee - Audio Recording of Meetings** (Pages 107 - 114)

To consider the recommendation from the Constitution Committee.

11. **Recommendation from the Constitution Committee - Urgent Decision Procedures** (Pages 115 - 124)

To consider the recommendation from the Constitution Committee.

12. **Audit and Governance Committee Annual Report 2015/16** (Pages 125 - 146)

To receive the Annual Report of the Audit and Governance Committee 2015/16 .

13. **Approval of absence from Council meetings** (Pages 147 - 148)

To seek the approval of Council in respect of a Councillor's absence from Council meetings for a period over six months, due to reasons of ill-health.

14. **Changes to Committee Places** (Pages 149 - 150)

To approve changes to group nominations to the membership of Committees.

15. **Notices of Motion** (Pages 151 - 152)

To consider any Notices of Motion that have been received in accordance with Procedure Rule 12

16. **Questions From Members**

In accordance with Procedure Rule 11, opportunity is provided for Members of the Council to ask the Mayor, the appropriate Cabinet Member or the Chairman of a Committee any question about a matter which the Council, the Cabinet or the Committee has powers, duties or responsibilities.

At Council meetings, there will be a maximum question time period of 30 minutes. Questions will be selected by the Mayor, using the criteria agreed by Council. Any questions which are accepted, but which cannot be dealt with during the allotted period will be answered in writing. Questions must be brief, clear and focussed.